

# Individual Evaluation and Team Analysis

Name \_\_\_\_\_ Date \_\_\_\_\_

1. Needs major improvement
2. Needs improvement
3. Average
4. Performs well
5. Has mastered this area

\_\_\_ Willingness to do delegated duties

\_\_\_ Willingness to accept responsibility for area

\_\_\_ Knows at all times what is working and what is not in his/her area

\_\_\_ Makes specific requests to specific people to have area excel

\_\_\_ Makes decisions in his/her area

\_\_\_ Doesn't wait to be told what to do

\_\_\_ Looks for challenges in his/her area

\_\_\_ Communicates area challenges openly

\_\_\_ Sees herself as being there to move the business forward, rather than for a "job"

\_\_\_ Ability to listen

\_\_\_ Accuracy

\_\_\_ Establishes and works to achieve high levels of performance



## Individual Evaluation and Team Analysis

- \_\_\_ Manages time efficiently
  - \_\_\_ Markets the Dr. internally
  - \_\_\_ Ability to perform under pressure
  - \_\_\_ Procrastination
  - \_\_\_ Willingness to embrace and implement new ideas
  - \_\_\_ Is a role model for other team members
  - \_\_\_ Is solution oriented
  - \_\_\_ Growth since last review
  - \_\_\_ =total/20
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Areas of concern:

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Specific recommendations that would immediately benefit this person:

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